

CASEY LEA TOUCHET

Medical Billing & Coding Professional

Winnsboro, Louisiana • 318-419-3212 • caseytouchet@gmail.com
linkedin.com/in/casey-touchet-10326a118 • Open to nationwide remote opportunities

PROFESSIONAL SUMMARY

Detail-oriented medical billing and coding professional with a Certificate in Medical Billing and Coding and hands-on experience in a clinical setting. Experienced in insurance verification, CPT, ICD-10 and HCPCS coding, charge entry, payment collection, referrals, scheduling, patient communication and healthcare documentation. Proficient with Prognosis EHR, Microsoft Word and Excel, with a strong commitment to HIPAA-compliant, accurate and timely work. Seeking a remote role in medical coding, billing, revenue cycle support or healthcare administration.

CORE SKILLS

- Medical Billing & Coding: CPT, ICD-10, HCPCS
- Insurance Verification & Billing Follow-up
- Charge Entry & Payment Collection
- Patient Scheduling & Referral Coordination
- Prognosis EHR
- Microsoft Word & Excel
- HIPAA Compliance
- Healthcare Documentation & Data Entry

PROFESSIONAL EXPERIENCE

Winnsboro Medical Clinic

April 2023 - April 2024

Office Clerk • Winnsboro, Louisiana

- Performed insurance verification, medical coding, charge entry and payment collection for Medicaid and private-pay patients.
- Managed patient check-in and check-out, appointment scheduling, copay collection and patient record updates.
- Coordinated appointment reminders and processed referrals to outside specialists and additional care providers.
- Created and implemented a referral department to organize and streamline the clinic's referral process.
- Used Prognosis EHR and Microsoft Office to manage patient information, billing-related tasks and healthcare documentation.

EDUCATION & TRAINING

Associate of General Studies in Applied Sciences

July 2026

Louisiana Delta Community College

Certificate in Medical Billing and Coding

August 2023

Louisiana Delta Community College

Professional Development

Preparing for the AAPC Certified Professional Coder (CPC) credential.